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TATA CONSULTANCY SERVICES

TCS.Beyond the obvious.



Digital Signature Certificate for MCA21 e-filing

Certificate Replacement

ABOUT THE DOCUMENT

This document describes the procedure for applying Certificate Replacement.

GETTING STARTED

The Certificate Replacement is available when any of the following error occurs.

1. Certificate is not downloaded.

Microso	ft Internet Explorer 🛛 🔀
⚠	Error in Downloading certificate -2146885628[undefined][]
	OK

2. Certificate is downloaded but not exportable from browser (private Key is not exportable) after download.

ifficate Exp	ort Wizard
You can ch	c CC pose to export the private key with the certificate.
Private key certificate,	s are password protected. If you want to export the private key with the you must type a password on a later page.
Do you wa	nt to export the private key with the certificate?
C Ye	s, export the private key
No	, do not export the private key
Note: The can be exp	associated private key is marked as not exportable. Only the certificate orted.

2

If any of the above errors occurs during downloading of the Digital certificate then inform your <u>Registration Authority</u> and follow steps as given below to get the certificate replacement.

The certificate replacement option is available only for 21 <u>calendar days</u> from the date of issuance of Digital Signature Certificate. After 21 calendar days certificate replacement option <u>will not be displayed</u>. Please inform immediately to your RA and start the process of certificate replacement when you get the above errors while downloading.

Please note: The subscriber can avail the certificate replacement only ONCE

STEPS TO BE FOLLOWED TO GET CERTIFICATE REPLACEMENT:

- Go to your Registration Authority Website and Login as member.
- Click on **click here** link in 'Step-4' section.
- Click Request Number. There will a button "Replace"

Your Digital Certificate Information			
E-mail Address	sharadsamal@atc.tcs.co.in		
Country	IN		
State	Andhra pradesh		
_ocality/ City	hyderabad		
Organisation	Tata Consultancy Services - Certifying Authority		
Organisation Unit	Individual - Others		
Organisation Unit	TCS-CA - Registration Authority		
Common Name	test_demo1 test_demo1		
Berial Number	7956		
	Back Download Replace		

Click on button "Replace". It will open page to revoke the certificate.

3

 Specify the reason based on the error (Certificate is not downloaded/ Private key is not exportable) and click on button "Revoke".

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Revocation Details			
Reason	Unspecified		
Comment	X		
	Revoke Cancel		



Click on "OK" button

Microsoft Internet Explorer	×
Confirm certificate Revocation re	quest?
OK Cancel	

Click on "OK" button



• Click on "OK" button. Inform the revocation request number to your Registration Authority.

	rtificate	Help 1
.ast Name/Surname *	test_demo2	(eg: Srivastava)
first Name *	test_demo2	(eg: Anish)
diddle Name		(eg: Kumar)
-Mail Address *	sharadsamal@atc.tcs.co.in	(eg: Anish@atc.tcs.co.in)
Organisation	Tata Consultancy Services - Certifying	Authority
Organisation Unit	TCS-CA - Registration Authority	
Organisation Unit	Individual - Others	
Address:Locality *	kolkata	(eg: Mumbai)
State *	West Bengal	(eg: Maharashtra)
Country Code	India	
Select the Cryptographic Se	ervice Provider	
Select the Cryptographic Select the Cryptographic Service Prov NOTE : Indian IT Act stipulates th proviser has to be updated with Choose the appropriate CSP bell • If you are using the IE Bro • For Aladdin eToken PRO 3 • For Satenet Key 2002 32	ervice Provider vider or CSP is a program that generates your public hat you use 1024 bit length keys. In case your brown in the relevant patches. low depending on where you plan to store your privio were, please select "Microsoft Enhanced Cryptogra select "eToken Base Cryptographic Provider" please select " Rainbow Key 1000 RSA Cryptographic k please select " Datakey RSA CSP"	lprivate key pair. ser does not support 1024 bit keys, your ate key. sphic Provider v1.0" phic Service Provider"
Select the Cryptographic Se the Cryptographic Service Prov 40TE : Indian IT Act stipulates th rowser has to be updated with 2hoose the appropriate CSP bel • If you are using the IE Bro • For Aladdin eToken PRO a • For Satenet Key 1000 8k • For Satenet Key 1000 8k • For Satenet Key 2032 32 Cryptographic Service Prov	ervice Provider wider or CSP is a program that generates your public hat you use 1024 bit length keys. In case your brown in the relevant patches. www.depending.on_where you plan to store your priv- www.ser, please select "Microsoft Enhanced Cryptogri- select "eToken Base Cryptographic Provider" please select " Rainbow Key 1000 RSA Cryptogria k please select " Datakey RSA CSP" wider * Microsoft Enhanced Cryptographic	lprivate key pair. ser does not support 1024 bit keys, your ate key. sphic Provider ∨1.0* phic Service Provider'' c Provider ∨1.0

- After clicking the OK button a non-editable new enrollment form is displayed. This page will not allow the user to change the "Contents of your Digital Certificate". The only thing that can be changed is the "Cryptographic Service Provider".
- After selecting the appropriate "Cryptographic Service Provider" click on "Generate Request" button.
- An enrollment form with new request number is displayed. Take the printout of the enrollment form and send it to your registration Authority.

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Certificate Enrollment Form for Request Number - 75972			
Certificate Class	CLASS3		
Certificate Type	Signing Certificate (Single Key Pair)		
Contents of your Digital Certificate Request			
Name	test_demo2 test_demo2		
Organization	Tata Consultancy Services - Certifying Authority		
Organization Unit	TCS-CA - Registration Authority		
Organization Unit	Individual - Others		
E-mail Address	sharadsamal@atc.tcs.co.in		
City	kolkata		
State	West Bengal		
Country	IN		
Important: 1. Print this Enrollment Form by clicking [Print] button			

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Certificate Replacement form

Τo,

Registration Authority Administrator,

Dear Sir or Madam:

Kindly revoke my earlier Digital Signature Certificate (Request #/ Certificate Serial Number #) as I have requested for a	
certificate replacement. The reason for Revocation is	F
 Error in downloading Digital Signature Certificate Private key not exportable after successful download. 	A C E 7
The revocation request number is and the new Certificate Enrollment Form is enclosed herewith.	
Name of the Applicant: Type of Digital Signature Certificate applied for Class I/Class II/ Class III	

Date Place Signature of the Applicant

CERTIFICATE REPLACEMENT ENROLLMENT GUIDE

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CONTACT US

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